

November 15, 2018
COUNCIL MEETING

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Kautz at 7:00 PM in the Apollo Borough Municipal building council chambers.

Present: Council members John Kautz, Diane Bradshaw, Ashley Stiffy, Dylan Foster, John Steele, and Nancy Walker were present. Denny Gabrielli was absent. Solicitor Tim Miller was present. Mayor Virostek was absent. Borough Manager was present.

Public Comments: Mark Tarle introduced himself. He previously submitted an affidavit and financial interest form for an appointment to serve on the Zoning Hearing Board. A motion was made by Nancy Walker, and seconded by Ashley Stiffy, to accept the application from Mark Tarle, and also to accept the application previously received from Steve Shipman. Motion passed unanimously.

A motion was made by Nancy Walker, and seconded by Ashley Stiffy, to close the application process. Motion passed unanimously.

A motion was made by Ashley Stiffy, and seconded by Nancy Walker, to appoint Steve Shipman and Mark Tarle to the Zoning Hearing Board. Motion passed unanimously.

At 7:10 PM a motion was made by Ashley Stiffy, and seconded by Nancy Walker, to move into an executive session to discuss personnel and a lease agreement. Motion passed unanimously.

At 7:25 PM a motion was made by Nancy Walker, and seconded by Dylan Foster, to return to regular session. Motion passed unanimously.

A motion was made by Ashley Stiffy, and seconded by John Steele, to publicly advertise a full time police officer position for the 2019 calendar year. Motion passed unanimously.

Engineering Report: A motion was made by Nancy Walker, and seconded by Diane Bradshaw, to approve the Olsen Engineering invoices as follows: #16119 in the amount of \$713.28 from the sewer system fund; #16116 and #16115 in the amount of \$2079.93 from the LOC at FCB for grant project expenses; #16118 – 16117 – 16114 in the amount of \$1599.53. Motion passed unanimously.

Solicitor's Report: A memo was distributed to council regarding the Vacant Property ordinance. This memo was in response to a request from John Steele to have an appeals process either by resolution or ordinance added to the current Vacancy Ordinance.

A motion was made by Nancy Walker, and seconded by Ashley Stiffy, to pay the solicitor's invoices in the amount of \$2,492.62. Motion passed unanimously.

A motion was made by Dylan Foster, and seconded by Nancy Walker, to pay a Chris Gabriell invoice in the amount of \$152.00. Motion passed unanimously.

Approval of Minutes: A motion was made by Nancy Walker, and seconded by Ashley Stiffy, to approve the council meeting minutes from October 25, 2018. Motion passed unanimously.

Mayor's Report: The year to date statistics from the Apollo Police Department were distributed to council.

Borough Manager Report: Council meeting dates were proposed for 2019. A motion was made by Dylan Foster, and seconded by Diane Bradshaw, to advertise and approve the meeting dates for 2019. Motion passed unanimously.

Due dates for the 2019 sewer and garbage fund bills were proposed. A motion was made by Dylan Foster, and seconded by Diane Bradshaw, to approve these dates. Motion passed unanimously.

A motion was made by John Steele to eliminate the Borough Manager position. No second was made to the motion.

Planning Committee Report

Ashley Stiffy – Chairman

Public Works & Streets Committee Report

Nancy Walker – Chairman

A motion was made by Nancy Walker, and seconded by Ashley Stiffy, to offer a part time public works position to Ronald Polka at \$12 per hour with a starting date of 11-27-2018. Motion passed unanimously.

Public Safety & Public Service Committee Report

Diane Bradshaw – Chairman

Property Committee Report

Dennis Gabrielli – Chairman

Finance Committee Report

John Kautz – Chairman

A review was given by Dr. Kautz regarding the work on the budget for the last six weeks. There was discussion of an increase in property taxes and how it could be apportioned.

There was a lengthy discussion regarding the elimination of the position of borough manager during open session of council. For the second time, a motion was made by John Steele to eliminate the position of borough manager. There was no second to the motion.


Following a budget discussion. A motion was made by Dylan Foster and seconded by Ashley Stiffy to advertise a general meeting to be held on 11-26-2018 at 7:00 PM to have further discussion on the budget. Motion passed unanimously.


Approval of items for payment as follows (MTD November 2018):

Garbage Fund – \$7,598.00
General Fund (includes payroll) – \$33,495.57
Liquid Fuels Fund – \$3,472.20
Sewer Fund – \$.00
Sewer Separation Fund - \$2,395.03
Parking Fund – \$.00
Total – \$46,960.80

A motion was made by Ashley Stiffy, and seconded by Nancy Walker, to pay all bills, including payroll. The motion passed unanimously.

A motion was made by Dylan Foster, and seconded by Ashley Stiffy, to adjourn the meeting. Motion passed unanimously.


John Kautz
Council President


Cynthia McDermott
Borough Manager